

IMPORTANT DATES FOR RESEARCH STUDY I & II (SEM 1 2015/2016)

DUE DATES	RESEARCH STUDY I	RESEARCH STUDY II
20 Dis 2015 (Sunday) (revision week)	<p>Students submit research proposal (Chapter 1, 2, 3 and research instrument) to supervisor for evaluation</p> <ul style="list-style-type: none"> - hard copy - ring binding - white front cover <p>* TESL (MPZ/MPPZ) students are required to submit another copy to TESL Programme Coordinator</p>	<p>Students need to submit your research report (All chapters):</p> <ol style="list-style-type: none"> 1) 1 (one) copy to your Supervisor, and 2) 1 (one) copy to the faculty academic office together with the approved submission form_of Research Study II report <ul style="list-style-type: none"> – approved and signed by supervisor(s) (Faculty will not accept the Research Study II report without this completed form) <p>Please abide by the following criteria for your research report:</p> <ol style="list-style-type: none"> 1) ring binding 2) front cover: <ol style="list-style-type: none"> a) Research title with less than 15 words (based on UTM title guideline) b) Program of study (i.e: MPA/ MPB/ MPC etc.) c) DO NOT TYPE any identification like your name and supervisor (s) name anywhere in your report (for blind evaluation purpose) d) Blue front cover e) Please include all relevant materials related to your research (eg: module, instrument, courseware (cd))
21 Dis 2015 (Monday)		Faculty distributes Research Study II report to Examiner for evaluation
3 Jan 2016 (Sunday)		<ol style="list-style-type: none"> 1) Supervisor of Research Study II submits mark (max=70%) of their students to the Faculty 2) Examiner I: <ol style="list-style-type: none"> a) submits mark (max=30%) of the evaluated Research Study II report to the Faculty b) returns the evaluated Research Study II report and comments (for students to make correction) to the Faculty
4 Jan 2016 (Monday)	Supervisor of Research Study I submits mark (max=100%) of their students to the Faculty	<ol style="list-style-type: none"> 1) Faculty returns the evaluated Research Study II report to the students 2) Students need to: <ol style="list-style-type: none"> a) discuss with supervisor on Examiner's 1 comments b) make correction(s) based on comments of the Examiner 1 if necessary

		3) Faculty contacts students to reprint report of Research Study II report to be evaluated by another Examiner (for students who get marks of $\leq 12\%$ from Examiner 1)
5 Jan 2016 (Tuesday)		1) Students who get marks of $\leq 12\%$ from Examiner 1 are required to resubmit Research Study II to the Faculty to be evaluated by Examiner 2 2) Faculty distributes Research Study II report to Examiner 2 for evaluation
17 Jan 2016 (Sunday)		Examiner 2: 1) submits mark (max=30%) of the evaluated Research Study II report to the Faculty 2) returns the evaluated Research Study II report and comments to the Faculty
		1) Faculty returns the evaluated Research Study II report to the students 2) If the student passes : The student needs to discuss with supervisor on examiner's comments and make correction(s) based on comments of the examiner 3) If the student fails: the student need to reregister RSII in the following semester.
20 Jan 2016 (Wednesday)		Students submit to the Faculty: 1) 2 copies (hard cover) of Research Study II report 2) 2 CDs that consist of Microsoft word and PDF files of the Research Study II report 3) completed Research Study II report submission form