

## COURSE OUTLINE

|   |   |  |   |  |   |
|---|---|--|---|--|---|
| <b>Department &amp; Faculty:</b> Dept. Foundation of Education, Faculty of Education  |   | <b>Page 1 of 3</b>                             |   |  |   |
| <b>Subject &amp; Code:</b> MPF 1723<br><b>Counselling Practicum</b><br><b>Total Lecture Hours:</b> 3 hours per week   |   | <b>Semester:</b><br><b>Academic Session :</b>  |   |  |   |
| <div style="margin-bottom: 20px;"> <b>Lecturer</b> : Dr Faizah bte Abd Ghani<br/> <b>Room No.</b> : C10-311<br/> <b>Tel. No.</b> : 07-5534326 @ 0197710249<br/> <b>Email</b> : faizah-ag@utm.my         </div> <div> <b>Synopsis</b> : This is the initial counselling field experience. Each student is expected to provide, under supervision on site and on campus, a full range of counselling and related professional services at an assigned school or agency in the community.         </div> <div style="margin-top: 20px;"> <b>Learning Outcomes :</b><br/><br/>         By the end of the course, students should be able to:       </div> |   |  |   |  |   |
|   | <b>Course Learning Outcome</b>  | <b>Programme Learning Outcome(s) Addressed</b> | <b>Assessment Methods</b>   |  |   |
| 1.  | To identify demonstrate individual and group counselling                  | PO1, PO2, LO2                                  | HW, T1<br>HW, T1,F  |  |   |
| 2.  | To manage counselling clinic effectively                                  | PO1, PO5, LO3                                  | HW, PR, F<br>HW, PR   |  |   |
| 3.  | To plan preventive , remedial and supportive counselling programme        | PO1, PO4, LO6                                  | (T – Test ; PR – Project ; HW – Homework ; Pr – Presentation, F – Final Exam) |  |   |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <b>Prepared by:</b><br/> <b>Name:</b> Dr Faizah bte Abd Ghani<br/> <b>Signature:</b><br/> <b>Date:</b> </td> <td style="width: 50%; padding: 5px;"> <b>Certified by:</b><br/> <b>Name:</b><br/> <b>Signature:</b><br/> <b>Date:</b> </td> </tr> </table>   |   |  |   | <b>Prepared by:</b><br><b>Name:</b> Dr Faizah bte Abd Ghani<br><b>Signature:</b><br><b>Date:</b> | <b>Certified by:</b><br><b>Name:</b><br><b>Signature:</b><br><b>Date:</b> |
| <b>Prepared by:</b><br><b>Name:</b> Dr Faizah bte Abd Ghani<br><b>Signature:</b><br><b>Date:</b>  | <b>Certified by:</b><br><b>Name:</b><br><b>Signature:</b><br><b>Date:</b> |  |   |  |   |

| <b>Department &amp; Faculty: Dept.Foundation of Education, Faculty of Education</b>   |                               | <b>Page 2 of 3</b>  |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
|---|-------------------------------|---|----------------------------------|---|--------------|----|--|----|--|----|---|----|----------------|----|--------------|------------|
| <b>Subject &amp; Code: MPF 1723</b><br><b>Counselling Practicum</b><br><br><b>Total Lecture Hours: 3 hours per week</b>   |                               | <b>Semester:</b><br><b>Academic Session :</b>                             |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| <p><b>Student Learning Time</b></p> <table border="1"> <thead> <tr> <th>Teaching and Learning Activities</th> <th>Student Learning Time (hours)</th> </tr> </thead> <tbody> <tr> <td>1. Mentoring</td> <td>10</td> </tr> <tr> <td>2. Clinical Activities <ul style="list-style-type: none"> <li>- Individual Counselling</li> <li>- Group Counselling</li> </ul> </td> <td>70</td> </tr> <tr> <td>3. Independent self learning and report <ul style="list-style-type: none"> <li>- individual counseling</li> <li>- group counselling</li> <li>- career counseling</li> <li>- others activity related</li> </ul> </td> <td>20</td> </tr> <tr> <td>4. Management Activities <ul style="list-style-type: none"> <li>- information</li> <li>- Programme</li> <li>- Presentation</li> </ul> </td> <td>10</td> </tr> <tr> <td>5. Supervision</td> <td>10</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>120</b></td> </tr> </tbody> </table> |                               |   | Teaching and Learning Activities | Student Learning Time (hours)   | 1. Mentoring | 10 | 2. Clinical Activities <ul style="list-style-type: none"> <li>- Individual Counselling</li> <li>- Group Counselling</li> </ul> | 70 | 3. Independent self learning and report <ul style="list-style-type: none"> <li>- individual counseling</li> <li>- group counselling</li> <li>- career counseling</li> <li>- others activity related</li> </ul> | 20 | 4. Management Activities <ul style="list-style-type: none"> <li>- information</li> <li>- Programme</li> <li>- Presentation</li> </ul> | 10 | 5. Supervision | 10 | <b>TOTAL</b> | <b>120</b> |
| Teaching and Learning Activities  | Student Learning Time (hours) |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| 1. Mentoring  | 10                            |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| 2. Clinical Activities <ul style="list-style-type: none"> <li>- Individual Counselling</li> <li>- Group Counselling</li> </ul>  | 70                            |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| 3. Independent self learning and report <ul style="list-style-type: none"> <li>- individual counseling</li> <li>- group counselling</li> <li>- career counseling</li> <li>- others activity related</li> </ul>  | 20                            |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| 4. Management Activities <ul style="list-style-type: none"> <li>- information</li> <li>- Programme</li> <li>- Presentation</li> </ul>   | 10                            |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| 5. Supervision  | 10                            |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| <b>TOTAL</b>  | <b>120</b>                    |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| <table border="1"> <tr> <td> <b>Teaching Methods</b> </td> </tr> <tr> <td> Mentoring and Supervision, Independent Study, , Co-operative Learning and Presentation, </td> </tr> </table>   |                               |   | <b>Teaching Methods</b>          | Mentoring and Supervision, Independent Study, , Co-operative Learning and Presentation, |              |    |  |    |  |    |   |    |                |    |              |            |
| <b>Teaching Methods</b>   |                               |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| Mentoring and Supervision, Independent Study, , Co-operative Learning and Presentation,   |                               |   |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |
| <b>Prepared by:</b><br><b>Name: Dr Faizah bte Abd Ghani</b><br><b>Signature:</b><br><b>Date:</b>  |                               | <b>Certified by:</b><br><b>Name:</b><br><b>Signature:</b><br><b>Date:</b> |                                  |   |              |    |  |    |  |    |   |    |                |    |              |            |

|  |   |
|--|---|
| <b>Department &amp; Faculty: Dept.Foundation of Education, Faculty of Education, UTM</b> | <b>Page 3 of 3</b>                      |
| <b>Subject &amp; Code: MPF 1723<br/>Counselling Practicum</b>                            | <b>Semester:<br/>Academic Session :</b> |
| <b>Total Lecture Hours: 3 hours per week</b>   |   |
| Weekly Schedule:   |   |
| <b>Weeks 1 -15 Counselling practicum</b>   |   |

| No | ASSESMENT              |     |            |
|----|------------------------|-----|------------|
| 1  | Individual Counselling | 30% | 30         |
| 2  | Group Counselling      | 30% | 30         |
| 3  | Management             | 30% | 30         |
| 4  | Personaliti            | 10% | 10         |
|    | <b>Overall Total</b>   |     | <b>100</b> |

|  |   |
|--|---|
| <b>Prepared by:</b><br><b>Name: Dr Faizah bte Abd Ghani</b><br><b>Signature:</b><br><b>Date:</b> | <b>Certified by:</b><br><b>Name:</b><br><b>Signature:</b><br><b>Date:</b> |
|--|---|